

**Minutes of the Meeting of Lowick Parish Council held on 19 March 2018 (2018-2)  
(Deferred from 15 March. Council not quorate)**

**1. Councillors Present:**

J Longmire, B Mitchell, L Ingham  
Apologies J Edmondson and G Sanderson; District Councillor Anne Hall

**2. Minutes:** The minutes of the last meeting were agreed and adopted.

**3. Public Participation**

Nil. Richard Ellwood, Chairman of LGMC unable to attend to address the meeting.

**4. Declarations of Interest**

JE is representative to LCH.

**5. Matters Arising from the Minutes of the Last Meeting**

- a. Lowick Community Hall Update:  
Nothing to report.
- b. Lowick Green Management Committee Update:  
Richard Ellwood had sent the PC an email outlining what LGMC would like to be able to undertake. This was discussed. There are funding issues. JL noted that Young Farmers sometimes support local community activities. With the agreement of other councillors, he will discuss this with them to ascertain whether they can help.
- c. CCC Highways  
BM gave details of the highways contact person (as agreed at last meeting). Clerk to contact him to request a site meeting to discuss: problems on the A5092; Satnav sign at Lane End; signing at the junction of the A5092/A5084; crossroads at Lowick Bridge.  
Caravan parked on the old road near Swangs - BM to find out whether anyone at Swangs knows to whom it belongs.  
Eggs for sale sign near Swangs. Complaints received. Unlikely to be approved by highways. JL to follow up.  
BM asked for a letter of thanks to be sent to Rodger Taylforth who had collected and taken away all the brash from the hedge trimming along the footpath between Lowick Green and the Farmers Arms. Clerk to action.
- d. LAP  
No update.
- e. X12 bus service  
Anne Hall sent update. Fundraising ongoing – recent coffee morning raised £650. Asda bus on Mondays successful.
- f. Website/Transparency Code  
Grant received - £1905.00. Defer – GS/JE absent.

- g. Parish Plan  
Ongoing. PC to raise awareness at LCH event celebrating its tenth birthday.  
Date to be ascertained.
- h. Lengthsman  
Recent schedule of work/invoice outstanding. Work undertaken on the fell road, by request.

## 6. Finance

### a. General Items

Barclays 15/03/2018	£ 6296.58
Received CALC Grant	£ 1905.00
Pay Clerk - Salary	£ 837.60
Pay (reimburse) Clerk. Registration fee ICO (Data Protection)	£ 35.00
Pay LCH Hire of Hall	£ 72.00
Letter to Barclays Bank to authorise PAYE payment to HMRC	£ 209.40

- b. Cashflow sheet circulated.

### c. RISK ASSESSMENT 2017/2018

Councillors approved the current Risk Assessment adopted by Minute 2013-7.

## 7. Correspondence

Clerks and Councils Direct.

Emails circulated.

Advised by Kate Plimmer that defibrillator pads need replacing – to be completed and invoice sent to PC.

## 8. Complaints Procedure:

None received.

## 9. External Meetings

None.

## 10. Locality Donation

Flower boxes/signs at Lowick Bridge. LI/GS to determine location. Request to JE to work out size. Highways need to know the size and what will be grown. Sign to request ‘please drive carefully’.

## 11. Bus Shelters

Maintenance required. Agreed that it needs to be done in the next couple of months.

**12. Data Protection**

Clerk has registered Lowick PC with the ICO. No clarity yet whether Clerk can be DPO. Clerk attended training course arranged by CALC on 08 March.

**13. Lorries at Lane End**

Sign is ambiguous and subject to misinterpretation. To be raised on site visit with Highways.

**13. Confirmation of date of next meeting**

17 May at 7.30pm in LCH.

Meeting closed at 9.00pm