

Minutes of the Meeting of Lowick Parish Council held on 18 May 2017 (2017-3)

1. Councillors Present:

J Longmire, J Edmondson, B Mitchell, G Sanderson, C Harrison.
District Councillor Anne Hall.

2. Minutes: The minutes of the last meeting were agreed and adopted.

3. Public Participation:

Richard Elwood, Chairman of Lowick Green Management Committee confirmed that he would either attend meetings in relation to the parish plan update or ask someone else to undertake this role. He also drew the attention of the Parish Council to a planning application he had submitted and was aware of local objections.

4. Declarations of Interest

JE is representative to LCH

5. Matters Arising from the Minutes of the Last Meeting

- a. Lowick Community Hall Update:
Nothing of note.
- b. Lowick Green Management Committee Update:
Nothing of note.
- c. CCC Highways
CH had nothing to report.
JE drew the attention of the Councillors to the fact that the No SatNav sign past the old School was being misinterpreted by some drivers and was aware that on two occasions at least, HGVs had got stuck going down the minor road to Lane End Farm. The matter had been raised by the residents and she requested that the PC send a supporting letter.
- d. LAP

Held on 10/05 – see External Reports.
- e. Broadband Update
BM not spoken with Blawith.
- f. X12 Bus Service
AH highlighted problems with cash flow. Fund raising ongoing – trying to raise £900 pm. Have made 2 bids for £3.5k. CCC will not fund the route but have put £173,000 into Rural Wheels.
- g. PC Website
JE will set up a Facebook page.
- h. Occasional meetings with Egton PC

JL proposed that item should be taken off the agenda as there has been no further contact from Egton. Agreed unanimously.

- i. Fire Hydrants
Report from Watch Manager Ian Westhall. 7 hydrants – some concealed through lack of maintenance and some had to be dug out because of silting. Not able to ascertain flow because not given the authority to test. Map to be purchased.
- j. Parish Plan.
Strategy meeting held on 24/04. Agreed to invite representatives from local organisations. Meeting suggested for 06/07. JL to contact and invite representatives.
- h. Transparency Code
Clerk updated meeting. Rob Dove to contact Kevin Dibble – web master.

6. Finance

a. General Items

Barclays 18/05/2017	£ 5319.42	
SLDC Precept received	£ 2500.00	
Pay CALC Annual Subscription	£ 132.60	
Pay AON Insurance Annual renewal		£ 304.24

b. Cashflow sheet circulated

c. AUDIT

- i. Agreed that Clerk ask Ian Currie to act as Internal Auditor
- ii. Meeting to be set up to consider/approve Audit documents
- iii. **Risk Assessment**
Councillors considered the Risk Assessment. They approved and accepted the document prepared and this will be submitted for the Audit Return.
- iv. **Asset Register**
Councillors considered the Asset Register prepared for the Audit Return. They approved and accepted the document and this will be submitted with the other documents.

7. Correspondence

Clerks & Councils Direct. Bus Timetables. 2 letters re planning application for Brackenrigg
CALC – Appointment of Parish Member for LDNP – South Distinctive Area. Councillors voted their preferences – to be forwarded to CALC.
E Mails – 1, Hopefield Cottages – logged as an enforcement case by SLDC

Planning – Decisions – Lane End Farm approved.

Farmers Arms approved.
Brackenrigg, Lowick Green.
Two letters submitted to the PC.
Site Meeting to be held before response sent.

Arranged for 22/05.

8. Complaints Procedure: No complaints.

9. External Meetings

BM gave a report on a recent LAP meeting. The Police Commissioner has secured money and new police officers will be appointed to help combat rural crime – primarily poaching. New initiatives will be supported financially eg leaflets, cameras and walkie-talkies. Poachers come up from other areas every weekend. No checks on deer being passed into the food chain. People with information are urged to ring 101 or send in information by email on 101@cumbria.police.uk.

10. Confirmation of date of next meeting

Business meeting - 20 July 2017 at 7.30pm in LCH. Audit meeting – 12 June at 7.00pm

Meeting closed at 9.30pm